

The Orange Beach Event Center at the Wharf
4671 Wharf Parkway Orange Beach, AL 36561
251-981-6629 www.orangebeacheventcenter.com

Rental Rates for Meetings, Conferences, Conventions, Trade Shows are as Follows:

The hours of usage per day are 8am to 12am, unless prior arrangements are made with Event Center Coordinator. Set up (Move in) and Tear down (Move out) days are allowed with prior arrangements made with Event Center Coordinator. The fee for each will be 50% of the rental rate.

Entire Exhibit Hall: \$1000 per day (\$250 deposit is required to hold the date)

Main Hall: \$600 per day (\$200 deposit is required to hold the date)

Individual Breakout Room: \$300 per day (\$100 deposit is required to hold the date)

Kitchen Usage Fee: \$150 per day (\$150 deposit is required to hold the date if rented separately)

Ancillary Power Fee: If the event requires ancillary power to be run (to be installed by City Staff), an additional fee of \$75 per 110 outlet will be assessed.

Communications Fee: a \$100 fee per event will be assessed if the renter desires to hook up to phone lines and/or access existing wireless internet service.

Please note that a \$100 fee will be assessed if the renter chooses to use the facility after 12am (for example, if the event extends past midnight).

An additional \$200 fee will be assessed if the rental occurs on a recognized City Holiday.

**Security Personnel and a Responsible Vendor will be required if alcohol is present on premises, to be paid by the renter.
ABC Board Special Event License required if alcohol is sold.**

Prices include the following:

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| Tables, chairs, one time set-up (except for items from a rental company**) | |
| Screens and projectors (if applicable to space rented) | Stage (if applicable to space rented) |
| Lobby | Dressing Rooms |

Please note that all outside vendors used by renter must have an Orange Beach Business License.

Discounts offered: If your group pays for 100 or more room nights at Orange Beach accommodations, you are eligible for a discount off of the rental fee.

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| 100-199 rooms | 25% discount off of daily rental fee |
| 200-299 rooms | 35% discount off of daily rental fee |
| 300+ rooms | 50% discount off of daily rental fee |

***All tables and chairs will be provided at no additional cost to caterer or renter. If changes are needed or made, the caterer and/or renter will be responsible.**

****If chairs and/or tables are rented from a rental company, arrangements need to be made for them to be set up and taken down by the renter and/or Rental Company and/or caterer.**