



CITY OF ORANGE BEACH
POSITION VACANCY NOTICE

SEPTEMBER 8, 2017

POSITION TO BE FILLED:	PRO SHOP ATTENDANT/PARKS PART-TIME
STARTING SALARY:	\$11.39 HOURLY (GRADE 4)
CLOSING DATE FOR APPLICATIONS:	SEPTEMBER 15, 2017
STARTING DATE:	TBA

JOB SUMMARY: Employee is responsible for assisting with the safe and successful operation of the Tennis Pro-Shop operated by the City of Orange Beach Parks and Recreation Department. Conduct retail sales of related convenience items. Ensure proper handling of money. Deal effectively and professionally with the general public. Assist with the operation of daily recreation programs, activities, tournaments and special events

QUALIFICATIONS: Possess a valid Driver's License. Minimum of one (1) year experience in pro-shop or other retail management. H.S. Diploma / GED required, one to two years of college preferred. An equivalent combination of education and experience considered.

Applications may be picked up at City Hall, 4099 Orange Beach Boulevard, Orange Beach, AL 36561 or downloaded from our website at www.cityoforangebeach.com and returned to the Human Resources Director.

The City of Orange Beach is a Drug/Free Workplace and all applicants will be subject to drug and alcohol testing in accordance with the Alabama Drug-Free Workplace Policy.

“THE CITY OF ORANGE BEACH IS AN EQUAL OPPORTUNITY EMPLOYER AND OFFERS EQUAL EMPLOYMENT OPPORTUNITY TO ALL PERSONS, INCLUDING THE DISABLED.”