



# PLANNING & ZONING DIVISION

## ZONING VERIFICATION LETTER FORM

A Zoning Verification Letter is a written confirmation by the City of Orange Beach for the current zoning designation of property within the city. To apply for a Zoning Verification Letter, please complete and submit this form with the requested information below.

1. Parcel number(s): \_\_\_\_\_  
PIN numbers(s): \_\_\_\_\_  
Street address(es): \_\_\_\_\_

2. Other land use information requested:  
\_\_\_\_\_  
\_\_\_\_\_

3. Applicant's name, address and contact information (include telephone and fax numbers):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. To whom is the letter to be addressed (if different from the applicant):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Mail or deliver form to:  
Mail Planning & Zoning Division Fax 251-981-3725 Email [gpowell@cityoforangebeach.com](mailto:gpowell@cityoforangebeach.com)  
c/o Zoning Verification Letter  
P.O. Box 2432  
Orange Beach, AL 36561

6. Instruction on delivery of letter:  
 Mail to applicant  Email (email address: \_\_\_\_\_)  
 Fax  Other: \_\_\_\_\_

Zoning Verification Letters provide information on the property's address, current zoning designation, applicable overlay zoning, and the future land use designation per the City's Comprehensive Plan. The language contained within the letter has been generated by our office and approved by the City Attorney and will not be changed.

For information on Certificate of Occupancy, building permits or building code violations, please contact the Building Division at 251-981-2610. For information on approved site plans, site conformity or code violations, please contact the Planning & Zoning Division at 251-981-2610.

Please allow five (5) working days for preparation of the letter. For questions concerning this form, please call the Planning & Zoning Division at 251-981-2610.