

City of Orange Beach

REQUIREMENTS and INFORMATION FOR NEW BUSINESSES

City Business License

To obtain a Business License in the City of Orange Beach, the attached application must be completed and returned to the Finance Department. Please allow the City adequate time to review and approve your application; we recommend at least seven (7) working days. After the application is approved, you will need to purchase a business license in the Finance Department prior to opening your business. Community Development will issue a Certificate of Occupancy to all newly constructed buildings.

	Sales	Use	Lease	Lodging
State of Alabama	4%	4%	4%	4%
Baldwin County	2%	2%	4%	2%
<u>City</u>	3%	3%	3%	5%
Total Taxes	9%	9%	11%	11%

*The City tax rate for Businesses located in the Police Jurisdiction is half of the normal City rate.

General Information

ALCOHOLIC BEVERAGES LICENSE – (251) 947-2971 ABC Board hours: Monday – Friday 8am-12, 1-5pm. Paperwork from the state must be completed before applying for your City Business License. All liquor licenses must be approved at a City Council meeting.

EMPLOYEE ID NUMBER – IRS Government form SS-4 (800) 829-3676 Fax (215) 516-3990

HEALTH/FOOD PERMIT – (251) 947-3618 A copy of the food permit is required before the opening of a restaurant is permitted.

STATE TAX FORMS – Alabama Department of Revenue (334) 242-1490 – Electronic Registration System and filing are available at www.revenue.alabama.gov or P.O. Box 831199 Birmingham, AL 35283-1199.

COUNTY TAX FORMS – Baldwin County Sales & Use Tax Department (251) 972-6829/Fax (251) 972-6884 – P.O. Box 369 Foley, AL 36535 or www.co.baldwin.al.us

CITY TAX FORMS – Electronic filing (e-filing) is available at www.revenue.alabama.gov or tax forms are available from the Finance office.

GARBAGE SERVICE – BFI (800) 752-4092 x201, Waste Management (251) 968-7137, Sunbelt Environmental (251) 968-7455

SEWER SERVICE – City of Orange Beach Finance Department (251) 981-6096

WATER SERVICE – Orange Beach Water Authority (251) 981-4233

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www.cityoforangebeach.com